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**北京京城機電股份有限公司**  
**Beijing Jingcheng Machinery Electric Company Limited**

*(a joint stock company incorporated in the People's Republic of China with limited liability)*

**(Stock Code: 0187)**

**NOTICE OF 2017 ANNUAL GENERAL MEETING**

**The board of directors and all directors of the Company warrant that there are no false representations, misleading statement contained in, or material omissions from, this announcement, and jointly and severally accept responsibility for the truthfulness, accuracy and completeness of the contents in this announcement.**

**I. NOTICE IS HEREBY GIVEN that the 2017 annual general meeting (the “Annual General Meeting”) of Beijing Jingcheng Machinery Electric Company Limited (the “Company”) will be convened by the board of directors of the Company and the relevant matters of the meeting are as follows:**

**II. BASIC INFORMATION OF THE MEETING**

1. Convener: the board of directors of the Company (the “**Board**”)
2. Time: 12 June 2018 (Tuesday) 9:30 a.m.
3. Venue: the first Conference Room, No. 2 Huo Xian Nan San Road, Huo Xian Town, Tongzhou District, Beijing
4. Share Record Date: 11 May 2018 (Friday)

**III. RESOLUTIONS**

**Ordinary resolutions**

1. To consider and approve the full text and the summary of annual report for A shares and annual report for H shares of the Company for 2017;

2. To consider and approve the 2017 work report of the Board;
3. To consider and approve the 2017 work report of the supervisory committee;
4. To consider and approve the 2017 audited financial reports;
5. To consider and approve the internal control audit report in the financial report of the Company for the year 2017;
6. To consider and approve the 2017 work report of the independent non-executive directors of the Company;
7. To consider and approve the resolution of the Company not to distribute any profit for the year 2017;
8. To consider and approve the re-appointment of SHINEWING Certified Public Accountants LLP as the auditor for the Company's 2018 financial reports and to propose at the Annual General Meeting to authorise the Board to sign an appointment agreement with it and determine its remuneration;
9. To consider and approve the re-appointment of Da Hua Certified Public Accountants (Special General Partnership) as the internal control auditor for the Company's 2018 internal control report and to propose at the Annual General Meeting to authorise the Board to sign an appointment agreement with it and determine its remuneration;

### **Special resolutions**

10. To consider and approve the amendment to the Articles of Association of the Company;
11. To consider and approve the resolution in relation to grant of general mandate to the Board to issue H shares.

#### IV. ATTENDEES OF THE MEETING AND REGISTRATION

Directors, supervisors and senior management of the Company.

The lawyers engaged by the Company.

Shareholders of the Company whose names appear on the register of members of the Company on 11 May 2018, shall have the right to attend the Annual General Meeting after complying the necessary registration procedures.

Shareholders or proxies who intend to attend the Annual General Meeting are requested to deliver the reply slip of their attendance to the Company before 23 May 2018. The reply slip may be delivered in person, by post or facsimile.

Holders of the Company's H shares should note that the register of members of the Company will be closed from 12 May 2018 to 12 June 2018 (both days inclusive), during which time no H shares transfer will be registered. For holders of H shares of the Company who intend to attend the Annual General Meeting, transfer documents together with the related share certificates must be lodged with the H share registrar of the Company Hong Kong Registrars Limited, no later than 4:30 p.m. of 11 May 2018. The address at shops 1712-1716, 17/F, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

Corporate shareholders should attend the meeting by its legal representatives or the proxy appointed by the legal representative. Legal representative who attends the meeting should present his own identity document, evidence of shareholding and valid documents evidencing his capacity as a legal representative. While appointing proxy to attend the meeting, the proxy should present his identity card, an authorisation instrument affixed with the seal of the corporate shareholder and duly signed by its legal representative and evidence of shareholding.

1. Each shareholder who is entitled to attend and vote at the Annual General Meeting may appoint one or more proxy(ies) who need not be a shareholder of the Company, to attend and vote on his or her behalf at the Annual General Meeting.
2. For shareholder who appoint(s) more than one proxy, his proxies can only exercise his voting right by way of poll.
3. The instrument appointing a proxy must be in writing, signed by the appointer or the proxy, while he or she must be authorised by the appointer to sign in writing. If that instrument is signed by the proxy on behalf of the appointer, the power of attorney authorising the proxy to sign, or other authority must be notarially certified. To be valid, the notarially certified copy of the power of attorney, or other authority together with the form of proxy must be delivered to the registered address of the Company or the H share registrar of the Company, Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, not less than 24 hours before the time appointed for the holding of the Annual General Meeting.

## V. OTHER MATTERS

### 1. Contact details for the meeting

Contact telephone: 86 10-67365383

Fax: 86 10-87392058

Contact person: Board office of the Company

Address: No. 2 Huo Xian Nan San Road, Huo Xian Town, Tongzhou District, Beijing, the PRC

Posta Code: 101109

2. The Annual General Meeting is expected to last for half a day. Attendees should bear their own accommodation and travel expenses.
3. H shareholders of the Company or proxy attending the Annual General Meeting please arrive half an hour before the meeting time and bring along the identity document for verification.

*The Board of*

**Beijing Jingcheng Machinery Electric Company Limited**

Beijing, the PRC

27 April 2018

*As at the date of this announcement, the Board comprises Mr. Wang Jun, Mr. Li Junjie, and Mr. Zhang Jiheng as executive directors, Ms. Jin Chunyu, Mr. Du Yuexi, Mr. Xia Zhonghua and Ms. Li Chunzhi as non-executive directors and Ms. Wu Yan, Mr. Liu Ning, Mr. Yang Xiaohui and Mr. Fan Yong as independent non-executive directors.*